



Employment Advertisement

POSTED: October 6-2009

Looking for a reduced work schedule and extra income?

Two Rivers Financial Group is seeking experienced and outgoing customer service professionals to fill the following part-time positions:

Employee Benefit Systems is looking for a detail-oriented individual to join their *COBRA administration* team. A high degree of time-management /organizational skills and attention to detail are required for this data entry and telephone customer service position.

Two Rivers Bank & Trust has an immediate opening for a *financial service representative*. This part-time position requires exceptional customer service skills, prior cash handling experience, and a flexible schedule.

Successful candidates for these positions should have prior working knowledge of computers and basic operating systems and must display a professional demeanor while maintaining the highest and most consistent level of confidentiality, accuracy, and accountability.

Applicants wanting rewarding part-time employment who meet or exceed the above requirements should send a current resume and application for employment (downloadable at www.tworiversfinancialgroup.com) to employment@tworiversfinancialgroup.com or via mail to:

Rhonda Holdefer, Human Resources Officer
Two Rivers Financial Group
222 N. Main St.
Burlington, IA 52601

AA/EEO/M/F/D/V